



Transfer Authorization for Personal Non-Registered Accounts (Individual or Joint)

Relinquishing Institution

Name _____
 Street _____
 City/Prov. _____ Postal Code _____
 Phone _____ Fax _____

Receiving Institution
 Odlum Brown Limited
 1100-250 Howe Street
 Vancouver BC V6C 3S9
 Phone: 604-669-1600 Fax: 604-844-5413
 CUID: OBLV DTC #: 5074
 Mutual Fund Dealer #: 9195

Client Identification

 First Name and Initial Last Name Social Insurance Number
Client Client Client

 First Name and Initial Last Name Social Insurance Number
Joint Account Holder (if applicable) Joint Account Holder (if applicable) Joint Account Holder (if applicable)

Street _____ City _____ Prov. _____ Postal Code _____

For each account please provide a copy of one of the following:

- Recent Statement Asset List

Transfer Instructions

Account Number at Relinquishing Institution	Account Number at Odlum Brown Limited	All in cash*	CDN\$ Only	US\$ Only	All in kind (as is)	Partial* As listed below or on attached list
	Synod of the Diocese of New Westminster: #012-3222-8					
<i>Partial assets transfer instructions:</i>						
	Synod of the Diocese of New Westminster: #012-3222-8					
<i>Partial assets transfer instructions:</i>						

Client Authorization

This is my/our authorization for the relinquishing institution to transfer my/our account(s) holdings as instructed above to Odlum Brown Limited. This includes all securities long and short and debit or credit balances. Delivery of all securities short against payment are to be made to Odlum Brown Limited.

Please cancel all open orders (GTC/SWF/PAC, etc.) for my/our account(s) on your books. *Where I/we have requested a transfer in cash I/we authorize the liquidation of all or part of my/our investments. I/we agree to pay any applicable fees, charges or adjustments charged by the relinquishing institution.

<div style="text-align: right; margin-bottom: 5px;">Date</div> <div style="text-align: right; font-size: small; margin-bottom: 5px;">Day Month Year</div>	<div style="text-align: right; margin-bottom: 5px;">Date</div> <div style="text-align: right; font-size: small; margin-bottom: 5px;">Day Month Year</div>
Client Signature	Joint Account Holder Signature <small>(if applicable)</small>



Client Account Transfer Information

THANK YOU FOR TAKING THE TIME TO REVIEW THE FOLLOWING IMPORTANT INFORMATION ABOUT THE ACCOUNT TRANSFER PROCESS.

What is the difference between an IN CASH and IN KIND transfer?

An **IN CASH** transfer results in all of your assets not currently in cash being sold or redeemed in order that the cash can be transferred to Odlum Brown Limited (Odlum Brown).

IF YOU HAVE INDICATED AN "IN CASH" TRANSFER ALL TRADES WILL BE EXECUTED BASED UPON THE TERMS AND CONDITIONS OF THE RELINQUISHING INSTITUTION. IN ORDER TO AVOID DELAYS, YOU MAY PLACE TRADES YOURSELF WITH THE RELINQUISHING INSTITUTION AT THE TIME OF SIGNING THE TRANSFER AUTHORIZATION FORM.

An **IN KIND** transfer results in all of your assets currently held in your account being transferred in their existing form. If you hold securities and cash, both will be transferred as they currently exist.

How long will my transfer take?

The time required to transfer the account will depend on the type of asset(s) you are transferring and where they are being transferred from. Transfers that can be completed through the Account Transfer Online Notification system (ATON) will generally be processed in a shorter time than those requiring manual processing. Please note that all of your assets may not be transferred at the same time.

You can expect the following transfer times:

Equities and Bonds

Under current Investment Dealers Association (IDA) guidelines, most equities and bonds are required to be transferred within 10 business days after the request is accepted by the relinquishing institution, subject to the exceptions below. Non-IDA member firms may or may not observe the account transfer guidelines.

Mutual Funds

Mutual funds that are not processed through ATON will take longer to transfer; generally from 10 to 15 business days.

Guaranteed Investment Certificates (GICs)

Often Guaranteed Investment Certificates, including Term Deposits, are not transferable "In Kind" prior to maturity. On their maturity, the proceeds of the GIC can be transferred "In Cash". There are exceptions, please consult the terms and conditions set by the institution that issued your GIC.

Other Investment Products

There are many other investment products which may be non-transferable, non-redeemable or subject to transfer restrictions including mortgages, foreign securities and non-transferable bonds. Please consult with your Investment Advisor.

Rejected Transfers

An account transfer request may be rejected by the relinquishing institution for a number of reasons: insufficient cash to cover fees, account is not in good standing, under-margin or short positions or otherwise. If your transfer is rejected by the relinquishing institution it will be returned to Odlum Brown. Your Investment Advisor will contact you and once the transfer issue has been rectified, the transfer process will begin anew.

How much will it cost to transfer my account?

Most institutions charge a transfer out fee. Typically, transfer fees range from \$25 to \$125. Odlum Brown does not charge transfer out fees and you may be eligible for a transfer fee reimbursement upon transferring your account to Odlum Brown. Please contact your Investment Advisor for more details.